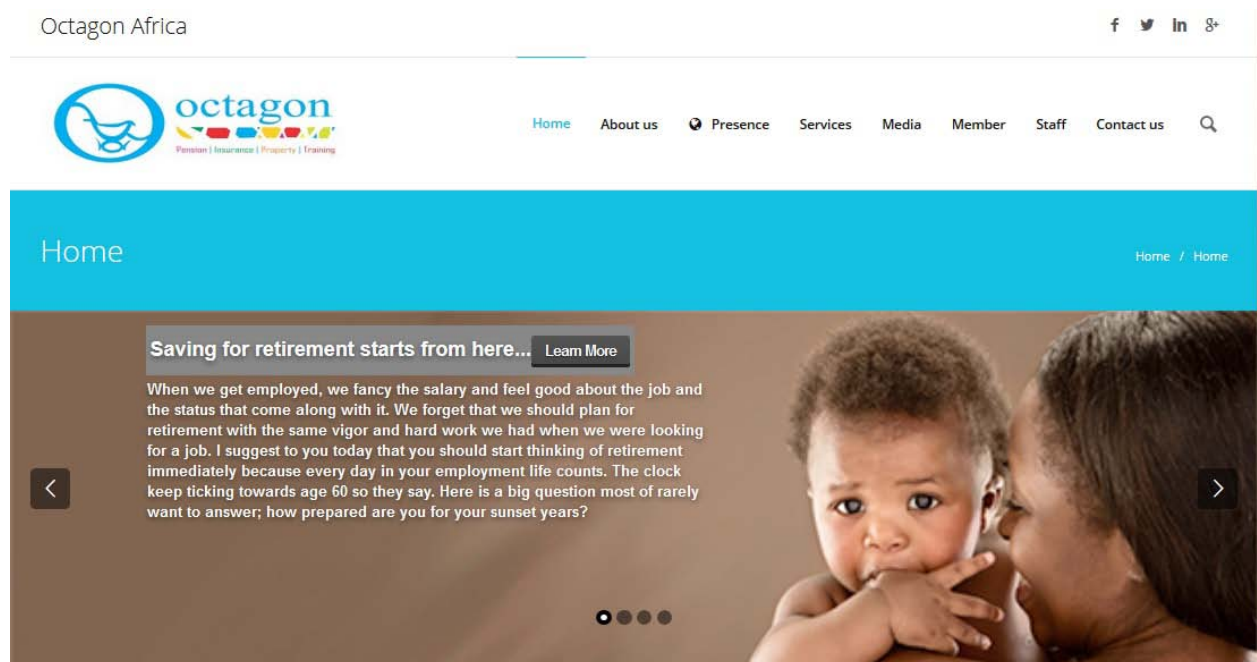
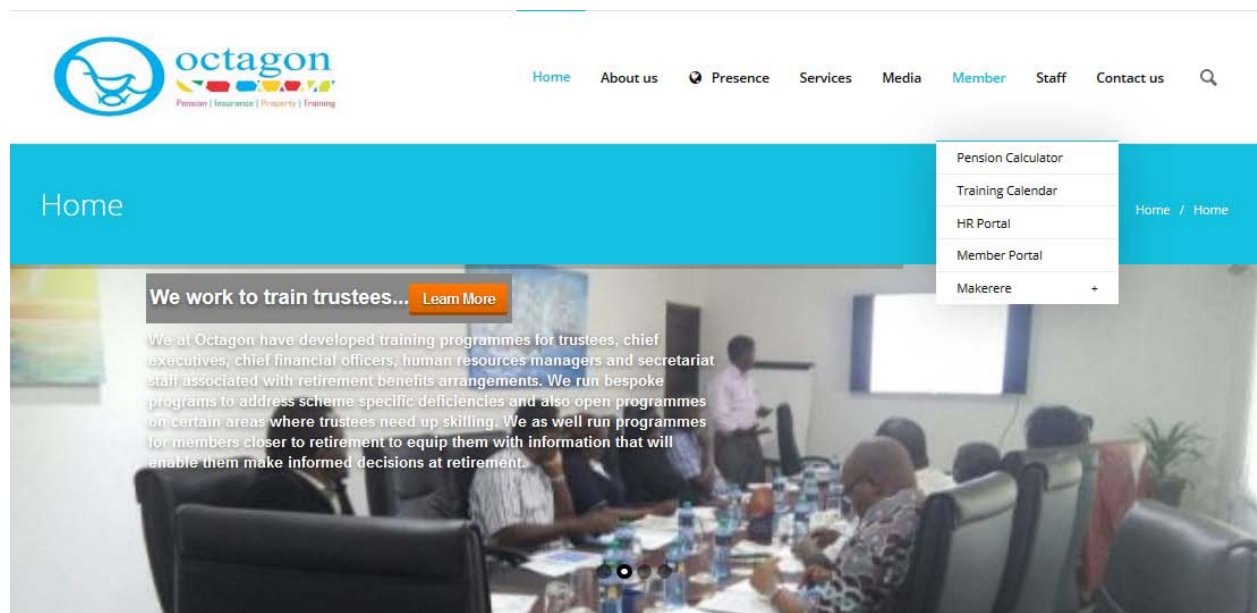


9 SIMPLE STEPS OF ACCESSING YOUR MEMBER STATEMENT

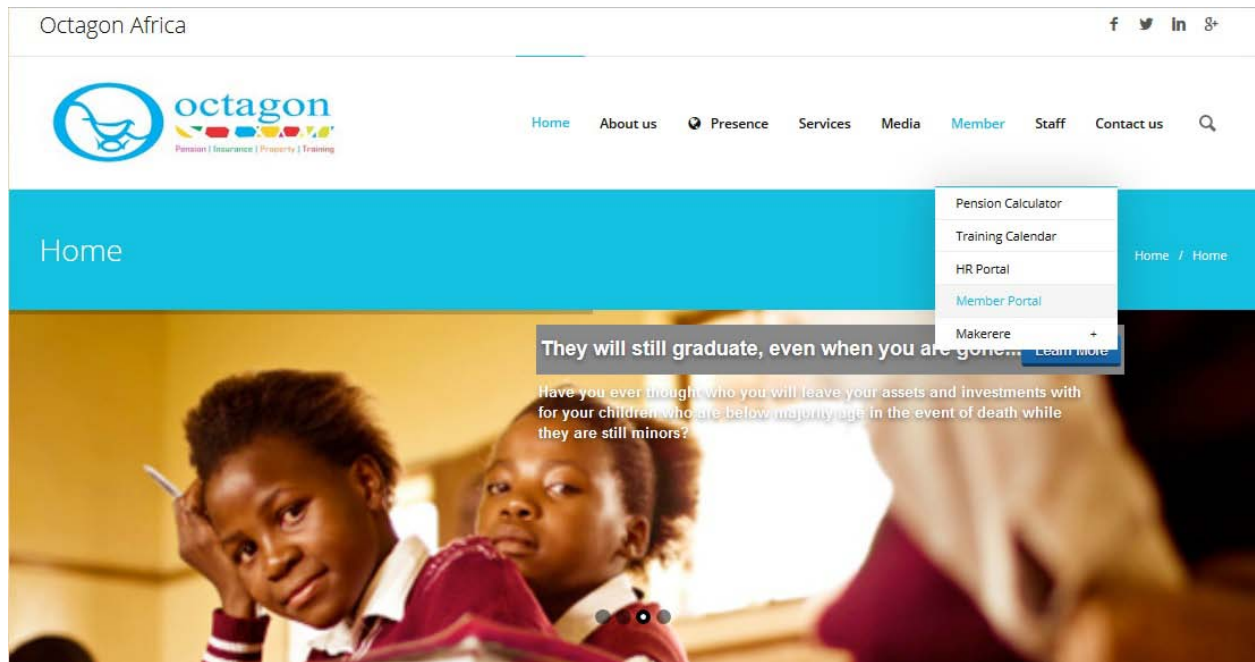
Step1: Go to our website www.octagonafrica.com using your desktop/ laptop or phone Browser.



Step 2: Click on the Menu item indicated as **Member**



Step 3: Click on the **member portal** link.



Step 4: You will be redirected to the portal login screen

The screenshot shows the Member Portal login screen. It features the Octagon logo at the top, followed by the text 'Login to Member Portal'. Below this are two input fields: 'Username or ID No.' and 'Password'. There is a checkbox labeled 'Remember me on this computer' and a 'Login' button. At the bottom, there is a link that says 'Forgot your password? Click here to reset it.'

Step 5. Enter your **username** and **password**.

Step 6. On log in you will be directed to the Change password screen. Please **change** your password and save. To view your member information click on the Personal Details link.



info@octagonafrica.com

[Personal Details](#) [Beneficiaries](#) [Transaction History](#) [Member Statement](#) **[Change Password](#)** [Contact us](#) [FAQs](#) [Logout](#)

Change Password

Old Password:

New Password:

Confirm Password:

Step 7: Click on the member statement Link, it will give you an option of the periods which you can access your statement; i.e JAN - DEC 2014

The screenshot shows the Octagon Africa website interface. At the top left is the Octagon logo with the tagline "Pension | Insurance | Property | Training" and the email "info@octagonafrica.com". A navigation bar includes "Personal Details", "Beneficiaries", "Transaction History", "Member Statement" (highlighted), "Change Password", "Contact us", "FAQs", and "Logout". On the left, there is a social media-style profile for "Octagon Africa" with 1,375 likes and a "Contact Us" button. Below this is a post from January 9 at 7:23pm titled "Innovation in pensions..." with a "Member Portal" link and a login form. On the right, the "Member Statement" section is titled "Select Period" and features a dropdown menu for "Period:" with options: "JAN - DEC 2016", "JAN - DEC 2016", "JAN - DEC 2015" (highlighted), and "JAN-DEC 2014".

Step 8: On Choosing the Period, please click view statement.

This screenshot is identical to the previous one, but the dropdown menu for "Period:" is now set to "JAN - DEC 2016". A "View Statement" button has appeared below the dropdown menu, indicating that the user has selected a period and is ready to view the statement.

Step 9. Your statement will be presented in Portable Document Format with various useful options i.e. save, print, download .

TEST SCHEME
MEMBER BENEFIT STATEMENT FOR THE PERIOD JAN - DEC 2015

Name	Test Member	Date of Birth	1990-12-22
Member No.	mem/12/10	Date of Joining Scheme	2008-01-23
Current Age.	25 years	Department/Branch	

Summary Details	Employee		Employer		Totals
	Tax Exempt	Non Tax Exempt	Tax Exempt	Non Tax Exempt	
Opening Balance	7,456.00	712.00	12,000.00	1,300.25	21,468.25
Contributions	5,472.00	5,472.00	144,000.00	15,603.00	170,547.00
AVC	84,000.00	3,072.00	0.00	0.00	87,072.00
Transfers in	7,456.00	712.00	12,000.00	1,300.25	21,468.25
Interest	5,456.56	364.74	8,782.01	666.10	15,269.41
Withdrawals	0.00	0.00	0.00	0.00	0.00
Grand Totals	109,840.56	10,332.74	176,782.01	18,869.60	315,824.91

Month	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEP 2015	OCT 2015	NOV 2015	DEC 2015	Totals
Employee	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	912.00	10,944.00
AVC	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	7,256.00	87,072.00
Employer	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	13,300.25	159,603.00
Total	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	21,468.25	257,619.00

This member benefits statement has been prepared and issued on behalf of the Board of Trustees of TEST SCHEME by Octagon Africa

Authorized Signature

Note: The information in this statement has been extracted from the Scheme Administration records. If there are any discrepancies or if you have any queries, please contact Octagon Africa on: Tel +254 020 6001948/9, 2015463, 6006446, Mobile: 0708726830 0732343595, email address: info@octagonafrica.com, P.O.Box 10034 00100 Nairobi. Website: www.octagonafrica.com

For Mobile devices, it will need to be installed with PDF viewer software to view the statement.

Thank you. For enquiries, clarifications and compliments do not hesitate to reach us on (+254)708 726 830 or send an email to support@octagonafrica.com



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Pension | Insurance | Property | Training

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